

No. A10-9999/15/CE/LSGD

Dated : 06.01.2016

**CIRCULAR**

**INDUCTION TRAINING PROGRAMME FOR CLERKS**

The Government of India sponsored Residential Training Programme for Clerks in LSGD Engineering Wing is scheduled to be conducted at **IMG Thiruvananthapuram & Kochi** during **11<sup>th</sup> January, 2016 to 22<sup>nd</sup> January, 2016**, which includes a NGO field visit. The objective of the programme is to be provide fresh entrants into Government service with the inputs required for good governance and citizen centric service delivery.

The period of training will be treated as duty under Rule 12(7)(III)part I KSR and lodging will be provided to the participants free of cost. The enlisted officers are to be relieved and report the institute concerned by **9.00AM on 11.01.2016** without fail. The officers mentioned in the list annexed to this letter have been selected for the programme They are also be instructed to be prepared to stay in IMG's hostel since the programme is a residential one.


<b>TRAINING CENTRE :- THIRUVANANTHAPURAM IMG</b>			
1	SHERIN H A	CLERK	O/o THE CHIEF ENGINEER
2	REKHA K L	CLERK	KILIMANOOR SUB DIVISION
3	ANITHA A	CLERK	PULIMATH SECTION
4	RESMI C S	CLERK	KADAKKAVOOR SECTION
5	HIRAN NADH S	CLERK	DIVISION
6	ANINA MORRIS	CLERK	BALARAMAPURAM SECTION
7	TEENAMOL N S	CLERK	O/o THE CHIEF ENGINEER
8	REMYA C P	CLERK	VILAPPIL SECTION
9	DARSANA V S	CLERK	PAZHAYAKUNNUMMEL GP
10	DEEPA P K	CLERK	O/o THE CHIEF ENGINEER
<b>TRAINING CENTRE :- ERNAKULAM IMG</b>			
11	ELIZABETH SHIJI M G	CLERK	DIVISION
12	ANIMOL K K	CLERK	VADAVUCODE SUB DIVISION
13	SREEKALA N	CLERK	CHERANELLOOR SECTION

14	BINUMOL BHASKARAN	CLERK	AYAVANA / AVOLI SECTION
15	RADHIKA K B	CLERK	KOTTUVALLY SECTION
16	BINU JOSEPH	CLERK	ALANGAD SUB DIVISION
17	FYSAL K A	CLERK	EDAKKATTUVAYAL SECTION
18	RENJINI R	CLERK	NORTH PARAVOOR SUB DIVISION
19	SINDA P S	CLERK	KUMBALANGI SECTION
20	SANGEETHA P MANIYAN	CLERK	MULANTHURUTHY SECTION

The participants are instructed strictly to attend the training. Absence will be treated seriously and disciplinary action will be initiated.

For further details, contact **Sri. Binu. K.P, Senior Clerk**

(Mobile No. 94964 68261)

  
Chief Engineer i/c.



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## INSTITUTE OF MANAGEMENT IN GOVERNMENT

(An Autonomous Body constituted by the Government of Kerala)  
REGIONAL CENTRE, KAKKANAD, COCHIN – 682 030

No.GOI (2) /C3/2015/IMG

6.1.2016

To

The Chief Engineer  
Local Self Govt. Department  
Thiruvananthapuram

Sir,

Sub:- IMG– Induction Training programme for Class B and C  
Officers of various Govt. Departments conducted at **IMG,**  
**Thiruvananthapuram**  
during 11.1.2016 to 22.1.2016

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The Government of India sponsored Induction Training for Class B (Non gazetted) & C Officers of various Government Departments of Thiruvananthapuram, is scheduled to be conducted at the **Institute of Management in Government, Thiruvananthapuram** during **11.1.2016 to 22.1.2016**. The officers mentioned in the list annexed to this letter have been selected for the programme. We would, therefore, request you to kindly relieve the officers to report at this Institute by 09 am on 11.1.2016 without fail. The participants may also be instructed to be prepared to stay in IMG's hostel since the programme is a residential one.

The period of training will be treated as duty under Rule 12 (7) (iii) Part I KSRs. Board & Lodging is provided by IMG free of cost at our hostel. TA/DA has to be met from the respective departments.

***The Institute of Management in Government, Thiruvananthapuram is situated near Vikas Bhavan Bus Depot, PMG Junction, Thiruvananthapuram.***

Yours faithfully,

Regional Director

Copy to: The Participants

The Programme Officer, IMG, Thiruvananthapuram  
The Convener, Programme Committee, IMG, Thiruvananthapuram  
Dr. Neena Joseph, Professor, IMG, RC, Kochi (Nodal Officer)  
Smt. L Rema, Lectuer and Addl. Nodal Officer (Nodal Officer i/c)  
Dr. Anishia Jayadev, Faculty, IMG, Thiruvananthapuram